

## **The Power of Partnership**

RMS works on a team basis with plan sponsors, financial advisors, and recordkeepers to ensure the retirement plan operates smoothly.

## **Your Retirement Plan Service Team**

**Financial Advisor** 

**Retirement Management Services (TPA)** 

**Recordkeeper/Custodian** 

- Helps employer select investment menu
- Monitors plan investments and fees
- Hosts enrollment meetings and provides ongoing education
- Helps select and provide education on plan investments

- Assists with plan design
- Provides and maintains plan documents
- Provides administrative support and answers plan questions
- Performs required compliance tests and completes Form 5500
- Dedicated service team
- Distribution and loan assistance

- Holds plan assets
- Provides plan and participant level reporting and tools
- On-line, mobile, and phone access for participants and plan sponsors
- Provides participant statements and notices
- Processes contributions, distributions, and loans



Our goal is to provide unmatched plan design and administration services that ease the burden of maintaining the plan.

#### ✓ <u>Highly Credentialed Staff:</u>

A superior level of technical expertise provided by:

- ERPAs (Enrolled Retirement Plan Agents)
- QKA (Qualified 401(k) Administrator)
- CEBS (Certified Employee Benefits Specialist)
- QPA (Qualified Pension Administrator)
- QKC (Qualified 401(k) Consultant)
- APA (Accredited Pension Administrator)
- CFP (Certified Financial Planner)
- MBA (Masters of Business Administration)

#### ✓ Experience You Can Trust:

Our average Account Executive has over 20 years of experience in retirement plan administration.

#### ✓ <u>Responsive Ongoing Assistance and Support:</u>

Each plan is assigned to a dedicated service team that also supports Financial Advisors, HR Professionals, and Tax Advisors.

#### ✓ <u>Qualified Plans Expertise:</u>

- ESOPs
- Prevailing Wage
- 401(k)
- 403(b)
- Cash Balance

# RETIREMENT MANAGEMENT SERVICES, LLC

We have the knowledge to build the best retirement plan for your business goals.

### A plan designed for your vision. A partnership for success.

#### **Education Opportunities**

We prepare technical articles and sponsor seminars to keep clients up-to-date on critical issues in the retirement plan industry.

#### **Diverse Client Base**

Our clients are in over 39 states, spanning from oneparticipant plans to companies with over 50,000 employees.

#### Personalized and Creative Plan Design

A custom tailored plan document designed around the plan sponsor's goals and objectives.

#### **Dedicated Service Team**

Each plan is assigned to a specific service team to provide responsive and efficient ongoing support throughout the year.

#### **Complete Independence**

RMS acts as an independent consultant and partners with your financial advisor and CPA to provide comprehensive plan services.



#### Long Term Focus

Every plan is reviewed annually. As the business grows and evolves, we will continually assess the plan's status in relation to the plan sponsor's goals.

## **FIDUCIARY SUPPORT**

RMS can help you meet your fiduciary obligations and mitigate risk.

Routine Services include:

**Reconciliation of Plan Assets** 

**Annual Contribution Review** 

**Distribution and Loan Processing Assistance** 

**Assistance with Plan Disclosures and Notices** 

Contribution Calculations Contribution Calculations Contribution Calculations Contribution Contr

Census Review Compliance Testing Vesting Updates

**Legal Documents** 



### **EXPERIENCE THE DIFFERENCE**

# **Award Winning Partnership**



Voted #1 TPA for Customer Service and Plan Design



Nearly 700 Plans in over 40 States



Total Fee Transparency



Highly Credentialed Staff



Independent from Other Plan Advisors